

SUMMER CAMP



Baby
Stars



SUMMER CAMP ENROLLMENT
MANUAL PART 1

KID STARS™ PROGRAM

2025

WELCOME TO KID STARS™ SUMMER CAMP

Dear Parents,

Welcome to Kid Stars Summer Camp at Baby Stars! We are the most progressive and innovative early childhood development education facility in South Florida.

Our staff is dedicated to preparing your child for success in school through activities that promote emotional development, language skills, critical thinking, and fine and gross motor skills. In our Summer Camp program, children will experience enrichment activities such as STEAM, art, music, sports, dance, sensory-related activities, and much more.



EDITH PEISACH
Founder and Academic Director

Our Kid Stars Camp program focuses on the early years of life when the brain develops at its fastest pace. Exposure to high-quality education increases your child's opportunities for academic and social success. Since 1987, our advanced developmental activities have significantly increased children's brain potential.

Below is our Kid Stars Summer Camp Enrollment Manual. All parents are required to review the items listed, and please do not hesitate to ask any questions. Thank you, and we hope you and your child have a wonderful learning experience with us at Kid Stars.

Sincerely,

A handwritten signature in cursive script, reading "Edith Peisach", written in black ink on a light-colored rectangular background.



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1. REGISTRATION

- ▶ Enrollment is on a first come, first serve basis. Parents can place their child's name on our waiting list.
- ▶ To secure a space in our Summer Camp Program, a non-refundable deposit is necessary.
- ▶ Before the first day of camp, please bring your child's certification of immunization (Blue and Yellow Forms.)
- ▶ Turn in ALL Enrollment Manual Part 2 forms signed and dated.

- ▶ Be sure to dress your child in comfortable clothes. All children are required to wear the Kid Stars' t-shirt every day.
- ▶ Please also bring an extra set of clothes, wipes, and diapers in a Ziploc bag.
- ▶ Remember to label ALL of your child's clothes, including shoes.
- ▶ Do not send your child to camp wearing valuable and/or sentimental jewelry.

2. CLOTHING POLICY



3. HOME-TO-SCHOOL COMMUNICATION

The family is the most important element in young children's lives. Building a strong bond between home and school allows children to feel confident as their world expands. Parents and families are an important part of our program. We will do our best to keep you informed of your child's activities at camp.

Sometimes we ask parents to provide necessary materials for our camp. Notices will be sent home indicating what food or general supplies we would like you to contribute.

A. Informal Communication

Arrival and departure times are great opportunities to exchange quick information between parents and your child's camp teacher. Notes and occasional phone calls are also an easy way for parents and staff to communicate.

B. Formal Communication

Parents Newsletters

Parents' newsletters will sporadically be sent home during camp via e-mail. The newsletter will inform you about our current themes and activities as well as the activities planned for the upcoming week. We encourage all parents to read the newsletter and discuss it with their child. It's a great opportunity to review and reinforce with them what they experience in Kid Stars.

Procure Software

Kid Stars licenses a third-party software that provides daily reports regarding attendance, meals, diapering, etc. You will receive an e-mail at the beginning of the school year with your sign-in information.



4. ATTENDANCE & PICK-UP POLICY

- Children are expected to attend camp Monday through Friday at their scheduled times.

- Make-up classes for missed days are not allowed.

- Children need to be dropped off at Kid Stars at their corresponding class start time. It is imperative for children to arrive on time.

- When arriving late, parents must wait at the front desk until one of the child's teachers comes to pick them up. Parents must be patient. Front Desk administrator may not stay with the child until the teacher arrives.

- Lunch boxes must be dropped off with the children. Kid Stars may not purchase outside lunches for the children.

Remember

CAMP HOURS

Half Day 9:00 am - 12:30 pm

Full Day 9:00 am - 3:00 pm

- Parents must sign-in and sign-out their children when dropping them off and picking them up. Parents will not be allowed in beyond the front desk for the safety of the children.

- Please be on time when picking up your child.

- We cannot keep children in our care before or after camp schedule. There will be a 15-minute grace period, after that, a \$15 dollars late fee will be charged for every 15 minutes.

- Parents must fill out the Pick-Up Authorization Form in the registration packet.

- Unless we notify you of restrictions, parents may access their child's classroom at any time. However, the front desk administrator must accompany the parent to the classroom.

- All adults dropping off/picking up children must leave a copy of their ID at the front desk.

Baby Stars!

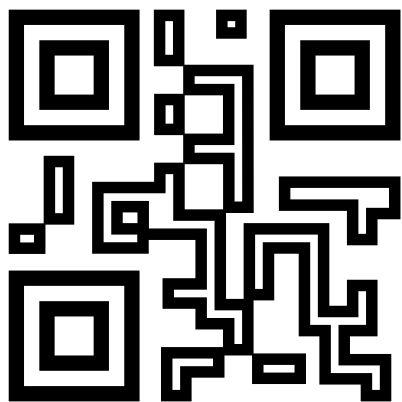
5. SIGN IN / SIGN OUT

PROCARE CONNECT QR CODE

Kid Stars requires that campers be signed in and out daily by the person responsible for bringing the child to and from camp.



**PROCARE
CONNECT**



Use smart phone to scan QR code displayed at the front desk to sign in and out.

QR code changes weekly.



6. SICK & MEDICINE ADMINISTRATION POLICY

- As children come to camp, teachers will conduct a wellness check on all children.

- Mask use for children is optional.

- If teachers notice children with a consistent runny nose, cough, red or crusty eyes, fever, vomiting or diarrhea, parents will be asked to take their child home.

- Teachers may call parents to take their children home any time during the day if symptoms arise.

- Children must be free from any symptoms of an infectious illness (e.g., flu, colds or a cough, runny nose, nausea, fever, diarrhea or any other symptoms connected with a cold or flu) for 24 hours before returning to school. In the case of Hand Foot Mouth Disease, all blisters must be dry.

- Teachers are not authorized to administer any medications without proper authorization. Please refer to the Medicine Administration Forms, Enrollment Manual Part 2.

- Parents can choose whether or not they consent to allow us to take their child's temperature. In the Enrollment Manual Part 2, please mark the box with your choice if you want your child to attend camp.

- As parents, you have the option to allow teachers to apply a topical cream such as Neosporin and Bactaid to any cuts or scrapes. In the Enrollment Manual Part 2, please mark the appropriate box if you want your child's teacher to apply topical creams; otherwise, children will only be treated with soap and water. Please refer to the First-Aid Form.

A yellow star with a blue outline, containing the text "Baby Stars" in a stylized font.

7. BITING & HITTING POLICY

Children between the ages of one and three occasionally use biting and hitting as defense mechanisms whenever they feel nervous or threatened. At such a young age, they do not realize the consequences of their actions and at times are unable to respond in a less-aggressive manner.



Here at Kid Stars, along with help from parents, we aim in helping children defer from biting and hitting and identify appropriate defense mechanisms. Whenever a child is biting or hitting, we will sit down with the parents of the child and guide them through appropriate strategies to defer such behavior.



During camp, any time a child hits, bites or throws items, the child will be placed in a safe space. A safe space consists of sitting the child away from the play area and others for one minute per age of child to have the opportunity to calm down.

The child will be explained why he or she is being put in the safe space and told that the behavior that took place is not appropriate. The safe space is used to provide a space for children to process their emotions.



8. DISCIPLINE POLICY

- We are required by the Department Children and Families to provide parents with a written discipline policy. In the Enrollment Manual Part 2, please sign the attached form and return it to our office. Our program will ensure that age-appropriate, constructive disciplinary practices are used for your child.
- This care will allow the child time to look over his or her behavior. To ensure a safe and successful program, discipline is a must. We welcome suggestions from parents, so feel free to share them with us.
- All childcare personnel must comply with the facility's written disciplinary policy. Such policies shall include standards that prohibit children from being subjected to discipline that is severe, humiliating, frightening, or associated with food, rest, or toileting. Spanking or any other form of physical punishment is prohibited for all childcare personnel.
- Kid Stars will not release the names of children involved in any disciplinary incident.

- Continue to the next page for the list of steps used by the school for behavior modification.



The following steps will be used for behavior modification

- Children will be corrected and asked to change their behavior whether with a gentle look, shake of the head or words to indicate the behavior is inappropriate.**
- Children will be redirected from the situation where he or she was misbehaving.**
- Children will be placed in “A Safe Space” to have the opportunity to calm down. The child will be separated from the group until he or she feels ready to return to the activity for a total of one minute more than their age (i.e., child is 3 yrs. old then child will be in the “safe space” for 4 minutes maximum.) The responsibility for behaving appropriately is placed on the child.**
- Parents will be contacted if the child does not correct his or her behavior. The teacher will discuss strategies with the child’s parents to help the child overcome his or her difficulties.**
- When deemed appropriate, and based on a child’s behavior, Baby Stars/Kid Stars reserves the right to terminate or suspend a camper from the school, and/or send the child home for the day, with no financial refund. When a child is sent home, the child will be brought to the office and wait to be picked up. It is the parent’s/guardian’s responsibility to pick up the child from the office immediately.**



9. SNACKS

- ▶ All children will receive a mid-morning snack every day.
- ▶ Snacks will be different every day and could consist of a sweet cracker, cookie or cereal, a salty cracker, pretzel or veggie chip, and fruit.
- ▶ To drink, children will be given water and/or apple juice.
- ▶ Parents are responsible for providing the snacks for their children if they follow a special diet.
- ▶ Foods brought from home may not contain any nuts or nut by products. Please provide us with a list of any food allergies or foods your child does not or cannot eat.

- ▶ Children staying for lunch bring food from home (please NO NUTS, or Nut products).
- ▶ Food from home must be placed in containers that may be heated in the microwave.
- ▶ Please do not send food that requires cooking time.
- ▶ Glass containers are not allowed. We recommend you send disposable cutlery.
- ▶ Fridays are pizza day; parents may choose to pay \$4 for their children to eat pizza on Friday.
- ▶ Kid Stars does not provide lunch for campers any other day.

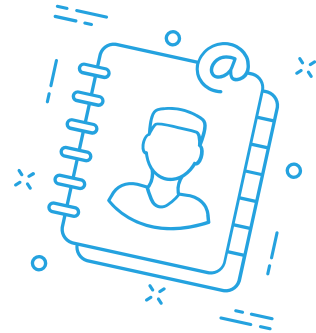
10. LUNCH



11. PHONEBOOK

Baby Stars is not allowed to distribute children or parent's phone numbers or addresses without prior authorization.

In the Enrollment Manual Part 2, please sign the attached form if you would or would not like your personal information to be included in our student phonebook.



All children attending our Camp Program must wear a Kid Stars T-Shirt.

Uniform T-Shirts may be purchased at the front desk.

Send your child in comfortable clothes.

Avoid sending your child in costumes unless a special activity has been scheduled.

Be aware that children will be playing with paint and other materials which may leave a stain (we use all washable supplies). Kid Stars is not responsible for stains that cannot be removed from your child's clothing.

It is the parent's responsibility to provide an extra change of clothes and diapers.

Please LABEL ALL of your child's personal items.



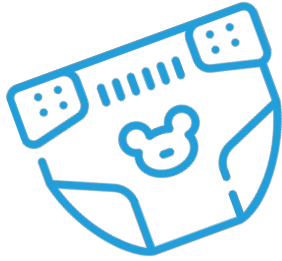
12. UNIFORM

13. GROOMING & HYGIENE

- ▶ **All children are required to attend Kid Stars properly groomed. We expect parents to clean children's faces and hands and change for a fresh diaper before arriving at Kid Stars.**
 - ▶ **Children's nails must be properly cut and filed. Children's fingernails will be inspected in school. If nails are found inappropriate for school, parents will be contacted to come pick up their child. To avoid this, inspect your child's fingernails before leaving home and in the Enrollment Manual Part 2, parents may also sign a release form to allow teachers to cut your child's fingernails if deemed necessary. Long fingernails may cause involuntary scratches in children and their peers.**
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- ▶ **Please note that lice are a common problem in schools. Our staff will periodically check children's heads for lice.**
 - ▶ **In the event that a child is found with lice, parents must immediately pick up their child from camp. Treatment must be completed at home. Upon returning to camp, the child's hair will be inspected by one of our staff members before they are allowed to rejoin camp activities.**



14. DIAPERING & POTTY



- While children are not potty trained, our staff will take care of all diapering needs.
- Parents are responsible for providing diapers, wipes, and creams for their children.

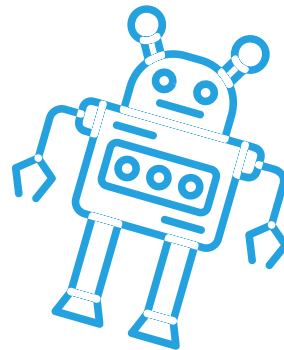
- Children that are potty trained will be allowed to enter the restroom on their own, with the teacher supervising only from the door. Teachers will no longer assist with wiping children as this helps children learn the importance of privacy.

- Children will have all toileting materials available, such as toilet paper and wipes. Teachers will ensure that the area is clean before they sit down and that students wash their hands before and after using the restroom.



15. TOYS & PERSONAL BELONGINGS

- ▶ In a clear manner, label all items your child brings to camp with their name. Teachers may not take responsibility for any toys or personal belongings that are not clearly labeled.
- ▶ We recommend campers refrain from bringing any jewelry, toys, or cherished possessions to camp, as children under the age of 6 tend to misplace items.
- ▶ If an item is brought to camp for show-and-tell or any other event, please ensure it is labeled and hand it directly to your child's teacher to ensure its safekeeping.
- ▶ We do not assume any responsibility for lost or damaged personal effects or toys.
- ▶ Please do not send your children with jewelry or expensive accessories. We do not assume any responsibility for lost or damaged personal effects.



**Baby
Stars**

YOU DID GREAT!

**YOU REACHED
THE END OF OUR
KID STARS™
SUMMER CAMP ENROLLMENT
MANUAL PART 1.**



**CONTINUE WITH THE
ENROLLMENT MANUAL PART 2.**

**ALL FORMS MUST BE SIGNED AND
DELIVERED TO SCHOOL BEFORE
THE START OF SUMMER CAMP.**



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