

CONNECTICUT ADDENDUM

CADENCE EDUCATION FAMILY HANDBOOK

HEALTH POLICY

In general, a child with a mild illness such as a cold, bronchitis, or a treated ear infection may remain in the center if the child is well enough to participate in the daily activities, if the child does not require one-to-one care, and if the child does not represent a new source of infection. Cadence Academy Preschool believes in open and honest communication between parent and center with regards to the health issues of the individual child and the health concerns of a group setting. We encourage parents to call or visit if they suspect that the child may not be feeling well, had a difficult night, or shows early signs of illness. The center will initiate calls to parents with center observations and concerns regarding the individual child and the health of the group setting. Should a child show symptoms which make it necessary for them to leave the center and the parents are unable to be contacted, the center will contact the emergency contacts listed on the registration information so that a timely departure can be assured for the best interest of the child and the center.

Staff are properly trained in CPR and Connecticut Child Care First Aid. In addition, staff are instructed regarding signs and symptoms of those illnesses and conditions which could affect the children in their care. The nurse consultant maintains all health records for staff and children to assure compliance with Department of Health regulations. Her weekly visits allow the center an opportunity to use her expertise to address any areas of concern, issues of health or safety and to educate the staff regarding specific needs. In addition, she is available for phone consultation at any time.

THERE ARE TIMES WHEN A CHILD SHOULD REMAIN OUTSIDE THE CENTER, as follows:

- An infant or child has an axillary temperature of 100.4 or higher
- A child who has a serious or contagious illness
- A child who is unable to participate in the daily activities and his/ her needs cannot be met within the context of the group setting.

PLEASE REMEMBER THAT THE CHILD CARE CENTER SERVES THE NEEDS OF CHILDREN WITHIN A GROUP SETTING. THE HEALTH OF ALL OF THE CHILDREN DEPENDS UPON THE COOPERATION OF ALL PARENTS WITH REGARDS TO THE HEALTH POLICY. A CHILD MUST REMAIN FEVER FREE FOR 24 HOURS BEFORE RETURNING TO THE CENTER (without the use of fever reducing medication).

THE CENTER IS NOT EQUIPPED WITH AN ISOLATION AREA. A CHILD WHO IS ILL WILL BE SEPARATED FROM THE GROUP TO THE BEST OF OUR ABILITY UNTIL THE CHILD CAN SAFELY LEAVE THE SETTING. TRAINED STAFF WILL REMAIN WITH THE CHILD AT ALL TIMES AND STATE MANDATED RATIOS WILL BE MAINTAINED.

The following is a list of illnesses that require treatment prior to return to the center environment. A statement of release from the pediatrician may be required before returning to the group setting.

- Covid-19
- Chicken Pox- the child must remain away from the center while actively breaking out and the pox are crusted over- usually about 7 days.
- Impetigo- the child may return 24 hours after treatment begins
- Conjunctivitis (Pink Eye)- the child may return 24 hours after treatment has begun
- Diarrhea- Bowel movements must stay in the diaper or the child must be able to make it to the toilet. We will exclude children if the child has 2 or more episodes above what is normal for that child during the day. May return 24 hours after symptom free. If accompanied by cramping, vomiting or behavior changes, the

child must leave the center

- Vomiting- may return after 24 hours symptom free
- Lice/ Scabies- the child may return 24 hours after treatment begins and no
- Strep Throat/ Scarlet Fever- the child may return 24 hours after treatment has begun
- Hand, Foot and Mouth- the child must remain out of the center until blisters scab over.

HOLIDAY CLOSURES

Connecticut schools will be closed for the following holidays:

- Labor Day
- Memorial Day
- Thanksgiving Day and the DAY AFTER
- 12 noon Christmas Eve
- Christmas Day
- 12 noon New Year's Eve
- New Year's Day
- Martin Luther King Day
- President's Day (professional development)
- Independence Day
- Good Friday

Should a holiday fall on a Saturday, the center will be closed on the preceding Friday. Should a holiday fall on a Sunday, the center will be closed on the following Monday. Holiday closings are based on federal and state holiday closing guidelines and CT OEC required professional development.

IDLING VEHICLES

Parents, children and staff enter and depart from Cadence Academy Preschool throughout the day. In particular, traditional drop-off and pick-up times demonstrate a high level of activity of individuals in and around vehicles. Cadence Academy Preschool requests that vehicles not be allowed to idle in the parking lots to allow for the safest environment for all of our families and guests. If a vehicle must remain idling to maintain internal or engine temperatures due to extreme heat or cold, it is requested that an adult individual remain in the vehicle at all times.

MEDICATIONS

The staff members of Cadence Academy Preschool will not administer medication - prescription or non-prescription - with the exception of the following:

- Non-prescription diaper ointments and powders
- Sunscreen
- Insect repellent
- Epi-Pen for life threatening allergic reactions: physician's authorization must be on file and kept updated
- Benadryl as an emergency response to an allergic reaction: physician's authorization must be on file kept updated
- Prescribed medication for the emergency treatment of asthma, physician's authorization must be on file and kept updated

All medication will be stored in a locked box (except for Epi-Pens) and kept out of the reach of children.

The center must have a signed permission form on file in order to administer diaper ointment/powders, sunscreen and/or bug repellent. A physician's order must be on file for the use of emergency medications.

TUITION

Tuition is due on Mondays for the current week. A charge of \$25 will be assessed for all late payments. All tuition payments must be processed through the SCW program. A late fee of \$25.00 will be charged for any payment made after Monday. A charge of \$25.00 will be assessed on all returned payments. After two (2) returned payments, a money order or cashier's check will be required for all further payments.

The tuition schedule will not be altered for sick days or voluntary non-attendance. All holidays have been calculated in advance and do not have any effect on the weekly tuition. This is true for both full and part time enrollment.